CLIFTON HILL PRIMARY SCHOOL
ACCEPTABLE USE AGREEMENT FOR ULTRANET, INTERNET & DIGITAL
TECHNOLOGIES
January 2011

Clifton Hill Primary School believes the teaching of safe and responsible online
behaviour is essential in the lives of students and is best taught in partnership between
home and school.

Students spend an increasing amount of time online, learning and collaborating. To be
safe online and to gain the greatest benefit from the opportunities provided through an
online environment, students need to follow this Acceptable Use Agreement.

Safe and responsible behaviour is explicitly taught at our school and we request that
parents/carers discuss and reinforce this behaviour at home.

IMPLEMENTATION
School support for the safe and responsible use of digital technologies

Clifton Hill Primary School uses the Ultranet*, internet and other digital technologies (e.g.
cameras, laptops, interactive whiteboards) as teaching and learning tools. We see the
internet and digital technologies as valuable resources and acknowledge they must be
used responsibly.

Your child has been asked to agree to use the Ultranet, internet and digital
technologies responsibly at school. Parents/carers should be aware that the nature of
the internet is such that full protection from inappropriate content can never be
guaranteed.

At Clifton Hill Primary School we:

• have policies in place that outline the values of the school and expected
  behaviours when students use digital technology and the internet
• provide a filtered internet service
• provide supervision and direction in online activities and when using digital
  technologies for learning
• support students in developing digital literacy skills
• have a cybersafety program which is reinforced across the school
• use mobile technologies for educational purposes (e.g. podcasts or photos from
  excursions)
• provide support to parents/carers through information evenings and other
  information sent home or made available via the internet
• work with students to outline and reinforce the expected behaviours in the Ultranet.

* The Ultranet is a password protected online learning space for all Victorian Government school students. In this space
your child has the opportunity to use tools to communicate and collaborate with other students and be able to access
learning activities both at school and at home.
Student Agreement
(to be discussed with all students P-6 and signed by students in grades 2-6)

When I use digital technology I agree to:

• be a safe, responsible and ethical user whenever and wherever I use it
• support others by being respectful in how I communicate with them and never write or participate in online bullying (this includes forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviour)
• talk to a teacher or other adult if I feel uncomfortable or unsafe online or see others participating in unsafe, inappropriate or hurtful online behaviour
• protect my privacy and the rights of others by not giving out personal details including full names, telephone numbers, addresses and personal images
• use the internet for educational purposes and use the equipment properly
• abide by copyright procedures when using content on websites (ask permission to use images, text, audio and video and cite references where necessary)
• not interfere with network security, the data of another user or attempt to log into the network with a user name or password of another student
• not reveal my password to anyone except the teacher and my parents
• not bring or download unauthorised programs, including games, to the school or run them on school computers
• only take photos and record sound or video when it is part of an approved lesson
• seek permission from individuals involved before taking photos, recording sound or videoing them (including teachers)
• seek appropriate (written) permission from individuals involved before sharing, publishing, uploading or sending photos, recorded sound or video to anyone else or to any online space
• be respectful in the photos I take or video I capture and never use these as a tool for bullying
• seek teacher permission before printing

This Acceptable Use Agreement also applies during school excursions, camps and extra-curricula activities.

I will follow this Acceptable Use Agreement and behave in a responsible manner whenever I am using digital technology at Clifton Hill Primary School.

I understand that access is a privilege and that my access may be removed if I do not use it appropriately.

Student Name: ____________________________________________

Year Level: ________________________________________________

Student Signature: _________________________________________

Date: _____________________________________________________