



YEAR THREE PARENT CONTRIBUTIONS 2023

Dear Parent/Carer

Clifton Hill Primary School is looking forward to another great year of teaching and learning and would like to advise you of Clifton Hill Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

Whilst the State Government supplies most of the school's funding, it is not sufficient to meet the costs of our extensive programs and offerings, some of which are listed below. Schools are dependent on locally raised funds to supplement the State Government's funding for our curriculum programs, services and resources. Locally raised funds in the form of voluntary parent contributions are therefore essential for the operation of our school's extended teaching and learning programs, specialist staff and the purchase of additional equipment.

Within our school the support of locally raised funds, particularly voluntary contributions, has allowed us to:

- offer a wide range of subjects and special curriculum experiences such as two LOTE programs and a specialist STEM program
- deliver our own unique school productions as evidenced recently by Ngulu-Nganjin, our 2022 grade 4-6 production
- enhance digital learning opportunities
- operate a literacy intervention program in years P-2
- offer extension programs such as Tournament of Minds, Maths Olympiad and Maths extension teaching
- extensively resource our school library
- employ a school nurse 5 days per week
- employ a school psychologist 1 day per week

We would like to thank you for your ongoing support, whether that's through financial contributions, fundraising, or volunteering your time. This has made an enormous difference to our school and the programs we can offer.

All voluntary contributions are allocated to student programs, specialist staff and facilities and everyone benefits from the contributions. The collective effect is very powerful when everyone contributes.

Please complete this form and return to the school with your contribution. We would appreciate contributions to be paid by 9th December 2022 or by 3rd February 2023.



For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Bryony Nayagam
School Council President

Megan Smith
Principal



Year Three Contributions 2023

Student Name: _____

To determine the total amount you wish to contribute, please select items from the four categories shown below indicating the amount you wish to contribute in the right hand column:

1. Curriculum Contributions
2. Other Contributions
3. Extra-Curricular Contributions
4. Tax Deductible Donations

Use the Totals Table at the end of this document to assist you to add up the total of your voluntary contributions. Details of how to make payments for contributions are detailed below.

Please return this completed form to the school office.

1. Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount	Contribution
Year Three classroom consumables, materials & equipment <ul style="list-style-type: none"> Art – paint, crayons, canvas, glitter, coloured paper, A3 Cartridge paper, fine liners, graphite drawing pencils, water colours, clay (\$45) Mathematics – numeracy blocks, counters, writing books, scales, weights (\$85) English – book boxes, scissors, crayons, pencils, writing books, textas, classroom library, reader's notebook, posters/charts, decodables, novels (\$130) Technology – Bee Bots, Dash Robots (\$30) Sports – general equipment (\$30) Integrated learning - lego, craft materials, playdough, books, posters etc (\$35) Science – beakers, testing papers, microscopes, paper, building materials, weights etc (\$40) 	\$395	
Year Three Online Subscriptions Includes access to subscriptions such as Matific, Clickview, Seesaw, Essential Assessment French LOTE students - Please note for students studying French, there is a \$10 subscription for access to the AIM online learning portal	\$30 for students studying Mandarin \$40 for students studying French	



Year Three photocopying of worksheets and learning materials	\$60	
Sub-total 1 Curriculum Contributions		\$

2. Other Contributions - for non-curriculum items and activities	Suggest Contribution per family			Amount
Nurse Fund ¹	\$120	\$170	Other	
School Assistance Fund ²	\$120	\$170	Other	
First aid equipment ³	\$70	\$120	Other	
School grounds maintenance and improvements ⁴	\$120	\$170	Other	
Sub-total 2 Other Contributions				\$

Extra-Curricular Items and Activities

Clifton Hill Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.


3. Extra-Curricular Items and Activities	Amount	Contribution
Optional Year Three Camp Costs cover transport, accommodation, and food. This camp will take place in term 3. Payment is not required until detailed information is provided to families.	TBC (Approx. \$380)	
Optional Year Three incursions and excursions to be scheduled throughout the year	TBA as they occur via Compass	DO NOT PAY NOW
School Photos	\$TBA (paid directly to provider)	DO NOT PAY NOW
Sub-total 3 Extra-Curricular Items and Activities		\$



Tax deductible contributions ⁵	Suggest Contribution per family			Contribution
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$170	\$300	Other	
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$170	\$300	Other	
Sub-total 4 Tax Deductible Contributions				\$

EDUCATIONAL ITEMS FOR YOUR STUDENT TO OWN

We recommend that you purchase the following for your child to individually own and use. Please send these items to school with your child during the first week of term 1.

Educational Items for your student to own	
Bring Your Own Device Program – details of the grade 3 BYOD program will be provided via separate communication.	
<p>As part of the grade 3 music program, students will require an Ocarina single 4-hole instrument. Due to ongoing health concerns related to COVID-19, students cannot share this wind instrument.</p> 	<p>Available at Optimum Percussion https://www.optimumpercussion.com.au/index.php/oc-ocarina-single-4-hole-orange.html</p>



Totals Table

Category	Sub-Total
1. Curriculum Contributions	\$
2. Other Contributions	\$
3. Extra-Curricular Items and Activities	\$
4. Tax Deductible Contributions (Library and Building Fund)	\$
Total Contribution	\$

Financial Support for Families

Clifton Hill Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- A variety of payment options
- Support through the school assistance fund

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Megan Smith, Principal Ph: 03 94898333| Email: megan.smith@education.vic.gov.au

Payment methods

Preferred (contactless): using your ID and password to login to the Compass website
<https://cliftonhillps-vic.compass.education/login.aspx>

Other: Cash, Cheque, EFTPOS, Credit Card (Visa/Mastercard only) at the school office or direct to the School's official account (Account Details: BSB 063000 ACCOUNT NUMBER: 14157097)



Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Notes

¹ In the interest of student health and well-being the School employs a Registered Nurse who is based in the sick bay from 10am to 3:30pm, Monday to Friday. Whilst this contribution is voluntary, the payment of the Nurse Contribution by parents and carers enables the school to employ a registered nurse. The presence of a school nurse at a primary school is not mandatory but the benefits are available for all students.

² This fund is to provide support to any families at our school demonstrating financial hardship. Your contribution helps to ensure that all our students have the option of attending school camps and excursions and have the items they need for school.

³ This contribution allows the school to purchase replacement HEPA filters for air purifiers and first aid materials and equipment for the school.

⁴ This contribution allows the school to employ personnel or buy materials to maintain the school grounds to a high standard. For example; purchasing tan bark in playground areas, repairing shade sails, replacing sand, painting poles, purchasing plants etc.

⁵ This contribution is tax deductible. Clifton Hill Primary School has a strong history of families contributing to our two tax-deductible funds; Building and Library. These contributions have enabled us to provide a high level of student learning and teaching opportunities. Recent examples of how these funds have helped Clifton Hill Primary School become the school it is today are: refurbishment of toilets, replacement of windows, painting of classrooms, carpeting of classrooms, replacement of classroom air conditioners and upgrade of MPR audio system. To continue to provide students with such facilities/resources, we suggest that all families, who are in a position to do so, **donate \$300 to either of these funds**. In the past family donations have ranged up to \$10000.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.