



Clifton Hill Primary School 2021 Parent Payment Charges – Grade 3

Dear Parents and Carers

Clifton Hill Primary School is looking forward to another great year of teaching and learning and would like to advise you of our parent payment arrangements for 2021.

Please find the fee schedule for Grade 3 2021 attached. Please complete this form and return to the school with your payment. **We would appreciate payment by 9th December 2020 however payment is not required until 29th January 2021 (Term 1, 2021). If you choose to purchase your child's stationery pack yourself, please inform the school by Friday 4th December 2020.**

Clifton Hill Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Please find details of essential education items (those items that your child needs for school) and voluntary extras (that you can choose whether your child participates in or accesses). The school orders high quality items, in bulk, prior to the end of each school year for the following year. We believe the benefits of the school purchasing essential education items for each student include; ability to buy the best quality items at the cheapest price, provide replacement items as required, ensure all students have the same items and time saving for parents. Please discuss with the school your desire to purchase essential education items yourself. All essential education items must be provided to the school on the first day of school.

2020 and 2021 Annual Excursion Payment

As part of the school fee payments, many families choose to pay an upfront annual excursion payment for all excursions throughout the school year. Due to the COVID-19 restrictions, very few of the planned excursions/incursions for the 2020 year have taken place, and this has resulted in the school now holding a balance of unused excursion payments.

Given the unusual circumstances, the School Council has proposed that for those students where the 2020 annual excursion payment had been paid, any unused balance will be carried over and used for excursions throughout 2021. Please note that if these funds are exhausted prior to the end of the year, any additional excursions will need to be paid for as and when they occur.

For families who have paid the annual excursion payment and are leaving CHPS at the end of 2020, any remaining balances of the excursion payment will be refunded. Please contact the school if your child is leaving at the end of 2020 to organise the refund.

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185 GOLD STREET CLIFTON HILL VICTORIA 3068 AUSTRALIA
T 03 9489 8333 F 03 9481 1910 clifton.hill.ps@edumail.vic.gov.au



Financial Support for Families

Clifton Hill Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- 50% discount for Essential Items for Health Care Card Holders
- A variety of payment plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Megan Smith

Ph: 03 94898333 | Email: megan.smith@education.vic.gov.au

Payment Methods

As parents and carers are currently unable to enter the school grounds due to COVID-19 restrictions, payments can be made as follows:

- Cheque – send in with your child to go directly to the school office upon arrival at school
- EFTPOS, Credit Card (Visa/Mastercard only) via the phone on 9489 8333
- Direct to the School's account:
 - Clifton Hill Primary School Official Account,
BSB: 633000 Account Number: 136691037
Description: Student/s surname 2021 Fees

We ask that you send in your completed Fee Schedule form regardless of your payment method as this allows us to allocate your payment correctly.

Refunds

Please refer to the School's Refund Policy which can be found on the School's website (www.cliftonhillps.vic.edu.au).

For further information on the Department's Parent Payment Policy please see a one-page overview attached.

Yours sincerely

Megan Smith
Principal

Brian Bird
School Council President

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PARENT PAYMENT – Grade 3 2021

Name of Child: _____ Year Level: _____

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Clifton Hill Primary School also continues to welcome your voluntary contributions for 2021.

Please complete this form and return to the school with your payment. **We would appreciate payment by 9th December 2020 however payment is not required until 29th January 2021 (Term 1, 2021). If you choose to purchase your child's stationery pack yourself, please inform the school by Friday 4th December 2020.**

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items	Amount
Classroom Stationery Pack	\$365
Art Classroom Pack	\$40
LOTE Classroom Pack (French or Mandarin)	\$45
French LOTE (Access to electronic French digital portal)	\$10
Science Pack	\$25
TOTAL	\$

Optional Items

Clifton Hill Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

Optional Item	Amount
School Photos	TBA
Excursions Each term students will participate in excursions/incursions that are directly related to the curriculum. Students are expected to attend all of these programs. Families who have not paid the excursion payment in 2020 will pay for excursions as they are scheduled in 2021.	Pay as you go in 2021(max. \$200). Please note – if you paid the Excursion

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Parent Payment Charges

Essential Student Learning Items	Amount _____
Optional Items	Amount _____
Voluntary financial contribution	Amount _____
	TOTAL _____

As the Building and Library Funds are tax deductible, in what name would you like the receipt?

Parent Payment Arrangements

Please indicate your preferred method of payment:

- Option A (full amount by 9th December 2020)
- Option B (full amount by 29th January 2021)
- Option C (payment at the beginning of each Term)
- Option D (half yearly payment)
- Option E (other payment arrangements)*

* (If selecting Option E please make an appointment with the school to discuss your circumstances and the available options)

- I HAVE ENCLOSED PAYMENT OF \$ _____
- I HAVE MADE BANK TRANSFER PAYMENT OF \$ _____
- I HAVE MADE A PAYMENT OVER THE PHONE OF \$ _____

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